



**Commission on Rehabilitation Services Meeting**

Friday, May 10, 2019  
 10:00 a.m. – 1:00 p.m. (EST)  
 Bosma Enterprises  
 Training Room  
 7225 Woodland Drive  
 Indianapolis, IN 46278

**MEETING MINUTES**

I. Call to Order/Roll Call/Welcome

The meeting was called to order by James Michaels –VR Commission Chair at 10:00 a.m.

P	Dawn Adams	A	Steve Henderson	P	David Spradley
P	Scott Beauchamp	P	Theresa Koleszar	P	Traci Taylor
P	Sarah Chestnut	P	James Michaels	P	Frederick Vaiana
P	Christine Dahlberg	A	Daneil Mize		
A	Nancy Davisson	A	Michelle Oja		
A	Donna Elbrecht	P	Richard Propes		
P	Eric Heeter	P	Karen Rusk		

(A=Absent, P=Present, T=Teleconference)

II. Call to Order, Roll Call – Attendance James Michaels

III. Public Comment – No comments

IV. Approval of the March 8, 2019 meeting minutes

**Motion:** Karen Rusk

**Second:** Scott Beauchamp

**The Commission voted unanimously in favor.**

V. Employment First Committee – (ad-hoc committee) Christine Dahlberg & Susan Rinne

- a) Updates were made to some of the language in the draft vision and strategies after discussion with the commission members.
- b) Discussion on timeline for strategies for the other focus areas to be shared with full commission for review and feedback.
- c) A Doodle poll will be sent out to look at dates in August for an additional commission meeting focused exclusively on Employment First.

**Motion:** Approve the Employment First Vision Statement: Scott Beauchamp

**Second:** Traci Taylor

**The Commission voted unanimously in favor.**

VI. Committee Updates

- a) Policy & Oversight (sub-committee) – Dawn Adams
  - A meeting of the sub-committee will be scheduled to review the new upload of appeals.
  - Discussion of trends around post-secondary appeals and timelines.

- Sub-committee is also looking for VR representation to assist with understanding some of the procedures. It was recommended that the sub-committee reach out to Jeff Russell and ask him to be a part of their next meeting.
  - b) Customer Satisfaction Survey (sub-committee) Traci Taylor
    - No-update at this time
  - c) Recruitment Committee
    - Applications are still pending in governor's office
    - Applications for individuals whose terms are expiring 6/30/19 will need to be completed for consideration of reappointment. Thom will coordinate with those members.
- VII. Benefits/Work Incentives Presentation - IIDC
- a) Presentation will be rescheduled.
- VIII. Slate of Officers – Elections – Scott Beauchamp
- a) Slate of Officers
    - James Michaels – Chair
    - David Spradley – Vice Chair
    - Karen Rusk – Secretary
  - b) Nominees were asked to leave the room and a motion was called to approve the proposed slate of officers.
  - c) Theresa Koleszar voiced an appreciation to Scott Beauchamp for his many years of service to the VR Commission.

**Motion:** Christine Dahlberg

**Second:** Frederick Vaiana

**The Commission voted unanimously in favor.**

- IX. Indiana Disability Rights/Client Assistance Program – Dawn Adams – Presentation
  - a) Several handouts provided to commission members
- X. BRS Director Update – Theresa Koleszar
  - a) Comprehensive Statewide Needs Assessment – Priority Areas
    - Quality of services and outcomes
    - Staffing capacity
    - Training VR staff/Provider Staff
    - Continue education and outreach regarding order of selection
    - Enhance strategies business engagement
    - Collaboration with partners
    - Enhance access and outreach regarding Pre-Employment Transition Services (Pre-ETS)
    - Increase Utilization of Supported Employment Services
    - Increase work based learning opportunities
    - Unserved or underserved populations

- b) New legislation HEA 1488
  - c) Public Records Request
- XI. Comments on National Conference – Karen Rusk
- a) Create more awareness for the commission
  - b) VR staff to include information on the Commission in presentations
  - c) Increase public attendance at VR Commission meetings
  - d) Workshop areas for commissions statewide/national level of focus
    - Employment
    - Transition
    - Data
    - Training for commission members
    - Partnership
  - e) VRC Guidebook available through NCSRS.net
  - f) Fall conference
- XII. July 12, 2019 Meeting – Bosma Enterprises, 7225 Woodland Drive, Indianapolis
- XIII. Meeting Adjourns 1:00 PM
- Motion:** Scott Beauchamp
- Second:** David Spradley
- The Commission voted unanimously in favor.**

Future meeting dates:

Date	Time	Location	Address
July 12, 2019	10:00 am – 1:00 pm	Bosma Enterprises	7225 Woodland Drive Indianapolis, IN 46278
September 13, 2019	10:00 am – 1:00 pm	Bosma Enterprises	7225 Woodland Drive Indianapolis, IN 46278
November 1, 2019	10:00 am – 1:00 pm	Bosma Enterprises	7225 Woodland Drive Indianapolis, IN 46278